



2. Particulars of Organization, Functions and Duties

(a) **Establishment** <https://bimskol.org/vision-mission>

(b) **Main activities/functions of the Institute**

BIMS activities are comprised of teaching, management development, research, consulting. Its major educational programmes are:

1. **MBA-2 Years Full Time**

<https://bimskol.org/mba>

2. **BBA: 3 Years Full Time**

<https://bimskol.org/bba>

(c) **Services being provided by the Institute**

1. Teaching
2. Research
3. Consulting
4. Incubation Center

(d) **Organisational Structure**

<https://bimskol.org/governing-body>

(e) **Address of the Institute**

**BHARATIYA VIDYA BHAVAN INSTITUTE OF MANAGEMENT SCIENCE
BLOCK-FA, SECTOR-III
SALT LAKE CITY
KOLKATA 700097
WEST BENGAL
INDIA**

(f) Institute working hours

Teaching: (as per academic planner)

Administration: 10:30 a.m. to 5.30 p.m. (Tuesday to Saturday)

Sunday & Monday– Weekly Off.

Library

Library Timing			
Days	Issue / Return Hours		Library Hours
Monday-Friday	9:30 AM	06:00 PM	

(g) Public Holiday

List of Holidays for the year -2023

Month & Date Day Festivals

January 01 Sunday New Year Day

January 12 Sunday Birthday of Swami Vivekananda

January 23 Monday Birthday of Netaji

January 26 Thursday Republic Day /

Saraswati Puja

March 07 Tuesday Dol Jatra

March 08 Wednesday Holi

April 07 Friday Good Friday

April 14 Friday Birthday of Dr B R Ambedkar

April 15, Bengali New Year Day

April 22, ID-UL-FITTER

May 01 Monday May Day

May 05 Friday Buddha Purnima

May 09 Tuesday Rabindra Jayanti

May 25 Monday Id-UI-Fiter

June 29 Thursday ID-UD-ZUHA

July 29 Saturday, Muharram

August 15 Tuesday Independence Day

September 06 Wednesday Jamastami

September 28 Thursday Fathea-Doaz-Daham

October 02 Monday Gandhiji Jayanti

October 14 Saturday, Mahalaya

October 21 - 28 Saturday - Saturday Durga Puja & Lakshmi Puja

November 13 Monday Kali Puja

November 27 Monday Birthday of Guru Nanak

December 25 - 31

Friday - Thursday Christmas Holidays